

## **EMPLOYMENT OPPORTUNITY:**

### **LEGAL COUNSEL**

December 21, 2023

#### **ABOUT THE MARKET SURVEILLANCE ADMINISTRATOR**

The Market Surveillance Administrator (MSA) is a public agency that protects and promotes the fair, efficient, and openly competitive operation of Alberta's electricity and retail natural gas markets. The MSA conducts surveillance and undertakes enforcement activities to ensure compliance with all applicable electricity and natural gas legislation, the Alberta Reliability Standards, and the Independent System Operator's rules.

Work at the MSA is busy, the issues challenging, and the approach collaborative. Using the powers and authority set out in the *Alberta Utilities Commission Act* and related regulations, a small group of highly trained analysts, economists, legal and administrative staff ensure the MSA's statutory mandate is carried out efficiently and effectively.

#### **CAREER OPPORTUNITY**

The MSA is looking for Legal Counsel with 1 to 5 years of relevant experience. This position would report to the General Counsel and support Senior Legal Counsel. Legal Counsel plays a key role by contributing strategic legal advice and services as an integral member of the MSA team; the range of legal work is broad and is both inward and outward facing.

The ideal candidate has broad and strong team member skills, legal knowledge, and experience in economic regulatory process and procedure, the energy sector, and the relevant legal framework in Alberta and Canada. Experience in the Alberta electricity industry and regulatory environment would be a distinct advantage.

The ideal candidate has strong listening, analytical, and writing skills and is able to work efficiently, collegially, and effectively with colleagues at the MSA, industry personnel, external counsel, and outside experts. Also critical is the ability to engage on a constructive and knowledgeable basis with market participants, government, industry agencies within Alberta and in other jurisdictions, and other stakeholders.

#### **MAIN RESPONSIBILITIES**

Reporting to the General Counsel, and working at the direction of the General Counsel and Senior Legal Counsel, Legal Counsel will:

- support General Counsel and Senior Legal Counsel by providing legal research and advice on points of law relevant to the exercise of the MSA's statutory mandate;

- provide timely and practical legal advice and services to assist other MSA staff in carrying out the MSA's statutory mandate and to assist the MSA in complying with applicable laws, regulations, and government policies;
- assist with the collection and review of records and information received from electricity market participants in the course of investigations conducted by the MSA;
- with the input of the executive team, negotiate settlement agreements with electricity market participants in relation to contraventions of relevant legislation and rules; and
- assist in drafting materials for submission to the Alberta Utilities Commission in enforcement matters brought by the MSA.

### **QUALIFICATIONS AND PROFESSIONAL EXPERIENCE**

- Bachelor of Laws (LLB) or Juris Doctor degree
- Member of the Alberta Law Society or eligible for such membership
- 1 to 5 years' relevant legal experience
- Exceptional drafting skills and excellent oral and written communication skills
- The ability to work collegially with a small team and to provide services on a wide range of issues
- Sound independent judgment, reasoning, and diplomacy
- A strong sense of ethics and the ability to handle sensitive information with tact and discretion
- The ability to work in a multi-task environment with attention to detail
- The ability to manage changing priorities in a fast-paced environment and ensure deadlines are met

### **SALARY AND BENEFITS**

The MSA seeks to compensate its employees commensurate to their training and experience, and comparable to similar employers in Alberta. In addition to salary, MSA employees receive a comprehensive medical/dental benefits package, as well as contributions to a registered retirement savings plan. Vacation, flex days and other entitlements are also included.

## **APPLICATION PROCESS**

Interested persons should send their resume and a cover letter via email quoting the position title in the subject line to [careers@albertamsa.ca](mailto:careers@albertamsa.ca) before 4 p.m. MST on Tuesday, January 16, 2024.

We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. Successful candidates will need to undergo background checks prior to the commencement of employment, which may include eligibility to work in Canada.

Applications for this position may be used to fill similar positions should they become available.

## **PRIVACY NOTICE**

The personal information contained in cover letters and resumes is collected to determine your eligibility and qualifications for a position with the MSA. The MSA collects this information in accordance with section 33(c) of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection or use of this information, please contact the MSA's FOIP Coordinator by email at [foip@albertamsa.ca](mailto:foip@albertamsa.ca) or by telephone at 403-705-3181.