

EMPLOYMENT OPPORTUNITY:

ENFORCEMENT ANALYST

July 9, 2026

CAREER OPPORTUNITY

The Market Surveillance Administrator (MSA) is looking to recruit an Enforcement Analyst. This position will report to the Executive Director, Enforcement and be part of the MSA Enforcement unit. The MSA Enforcement unit is responsible for investigation and enforcement of all applicable electricity and natural gas legislation, the Alberta Reliability Standards, the Independent System Operator rules (ISO rules), and Alberta Utilities Commission (Commission) rules and orders.

The Enforcement Analyst will have the following responsibilities, commensurate with the successful candidate's level of experience:

- investigate suspected contraventions of ISO rules and Alberta Reliability Standards under the MSA Investigation and Enforcement Process resulting in determinations or recommendations of enforcement outcomes as appropriate and the communication of those outcomes to market participants and the ISO;
- conduct investigations based on MSA surveillance and complaints received, including preparing information requests, reviewing records, conducting interviews of market participants, conducting or directing economic and data analysis, preparing written investigation reports, and presenting recommendations to management;
- prepare for enforcement proceedings at the Commission, which may include drafting application materials and working with legal counsel and experts;
- review and audit market participant financial submissions;
- liaise with counterparts at the Alberta Electric System Operator and market participant organizations to identify and resolve issues; and
- support a wide range of other MSA activities such as regular public reporting, following market developments or stakeholder consultations, and editing and commenting on written materials.

To complete this work successfully, the Enforcement Analyst will work individually and as part of small teams to support the MSA's enforcement mandate. They will be expected to conduct investigations appropriate to the matters assigned and to present and actively seek feedback

regarding the results and implications of their work. The ability to prioritize competing demands will be important for success in the position.

The annual base salary range for an Analyst begins at \$80,000.

QUALIFICATIONS AND PROFESSIONAL EXPERIENCE

- Bachelor's or Master's degree in a quantitative discipline, which could include but is not limited to, accounting, business, economics, engineering, mathematics, or science.
- At least two years of professional experience in an analysis, audit, compliance, regulatory, technical, or trading role relating to a regulated industry such as electricity, pipelines, telecommunications, or banking.
- Willingness and eagerness to learn is essential, both by consulting with other MSA staff and by individual reading.
- Ability to work effectively individually and on teams and under inflexible time constraints.
- Demonstrated ability to use data to verify conclusions including by building and interpreting charts.
- Advanced Microsoft Office skills are essential; experience with data analytical software would be an asset.
- Exceptional written and oral communications skills are required, including presenting information and addressing feedback as well as engaging in internal discussions on novel matters.
- Experience with the Alberta electricity market in general and the ISO rules and/or Alberta Reliability Standards specifically would be an asset.

ABOUT THE MARKET SURVEILLANCE ADMINISTRATOR

The MSA is a public agency that protects and promotes the fair, efficient, and openly competitive operation of Alberta's electricity and retail natural gas markets. The MSA conducts surveillance of Alberta's wholesale electricity market and retail electricity and natural gas markets and undertakes enforcement activities to ensure compliance with all applicable electricity and natural gas legislation, the Alberta Reliability Standards, and the Independent System Operator's rules.

The MSA's work is carried out by a small group of highly trained economists, engineers, analysts, and legal and administrative staff. If you are looking for a challenging and collegial environment where everyone's contribution counts, the MSA welcomes you to our team. We reward our staff with competitive compensation and benefits, as well as the opportunity to continuously develop new skills and abilities.

APPLICATION PROCESS

If you are interested in these roles and meet the required qualifications, please submit (i) a cover letter that demonstrates each of the qualifications outlined above and (ii) a resume or curriculum vitae, quoting the position title in the subject line, to careers@albertamsa.ca.

Applications are due by 4 p.m. MT on Friday August 7, 2026. The MSA may review applications before the deadline as they arrive.

We thank all applicants for their interest; however, only candidates selected for an interview will be contacted. Successful candidates will need to undergo background checks prior to the commencement of employment, which may include eligibility to work in Canada.

Applications for this position may be used to fill similar positions should they become available.

PRIVACY NOTICE

The personal information contained in cover letters and resumes is being collected for the purpose of determining your eligibility and qualifications for a position with the MSA. This information is collected in accordance with section 33(c) of the *Freedom of Information and Protection of Privacy Act*. If you have any questions about the collection or use of this information, please contact the MSA's FOIP Coordinator, Suite 600, 440 - Second Avenue SW Calgary, AB T2P 0L6 or by telephone at 403-705-3181.