## EXPENSE REPORT

EMPLOYEE:
Harry Chandler

| Date | Expense Type | Amount |  |  | GST | Total | Description / Purpose of Trip |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | KM | Amount |  |  |  |
| Oct. 6, 2013 | Conf/Travel/Accom/Car | 2131.88 |  | - |  | 2,131.88 | Air Canada - Calgary to Sydney, Australia (return) |
| Oct. 9, 2013 | Conf/Travel/Accom/Car | 0.00 |  | - |  | N/A | Meeting: Australian Energy Market Commission, 201 Elizabeth St., Sydney |
| Oct. 12, 2013 | Conf/Travel/Accom/Car | 221.04 |  | - |  | 221.04 | \$221 AUD Jetstar - Sydney to <br> Adelaide |
| Oct. 12, 2013 | Conf/Travel/Accom/Car | 27.98 |  | - |  | 27.98 | \$27.75 AUD Taxi - airport to hotel <br> (AUD @ 1.008288) |
| Oct. 12-17, 2013 | Conf/Travel/Accom/Car | 0.00 |  | - |  | Prepaid | \$795.00 Oaks Plaza Pier Hotel, Glenelg, SA |
| Oct. 14-16, 2013 | Conf/Travel/Accom/Car | 0.00 |  |  | Awaiting conference fees |  | \$500.00 (approx) Energy Intermarket Surveillance <br> Group conference |
| Oct. 13, 2013 | Meals | 28.52 |  | - |  | 28.52 | \$28.00 AUD Dinner with market monitors (AUD @ 1.0184) |
| Oct. 15, 2013 | Meals | 0.00 |  | - |  | N/A | Dinner with commonwealth and state energy agency officials |
| Oct. 17, 2013 | Conf/Travel/Accom/Car | 24.07 |  | - |  | 24.07 | \$23.65 AUD Taxi - hotel to airport (AUD @ 1.017758 ) |
| Oct. 17, 2013 | Conf/Travel/Accom/Car | 106.38 |  | - |  | 106.38 | \$106.70 AUD Virgin Australia - <br> Adelaide to Melbourne (AUD @ . 997000 ) |
| Oct. 17, 2013 | Conf/Travel/Accom/Car | 20.36 |  | - |  | 20.36 | \$20.00 AUD Bus - airport to hotel (AUD @ 1.018000) |
| Oct. 18, 2013 | Conf/Travel/Accom/Car | 13.29 |  | - |  | 13.29 | \$13.00 AUC Myki tram card, Melbourne (AUD @ 1.022307 ) |
| Oct. 18, 2013 | Conf/Travel/Accom/Car | 0.00 |  | - |  | N/A | Presentation to representatives of Australian Energy Regulator, Australian Competition and Consumer Commission, Australian Energy Market Operator, Energy Regulator Authority (Western Australia) |
| Oct. 18, 2013 | Meals | 15.00 |  |  |  | 15.00 | Breakfast |
| Oct. 17-18, 2013 | Conf/Travel/Accom/Car | 281.93 |  | - |  | 281.93 | Hotel Urban St. Kilda |
| Oct. 21, 2013 | Conf/Travel/Accom/Car | 21.45 |  | - |  | 21.45 | \$20.00 AUD Bus - hotel to airport (AUD @ 1.022500) |
| Oct. 21, 2013 | Conf/Travel/Accom/Car | 84.00 |  | - |  | 84.00 | \$86.70 AUD Virgin Australia - <br> Melbourne to <br> Sydney (AUD @ .968858) |
| Oct. 21, 2013 | Conf/Travel/Accom/Car | 5.00 |  | - |  | 5.00 | Airport terminal transfer |
| Oct. 22, 2013 | Conf/Travel/Accom/Car | as above |  | - |  | already claimed | Air Canada - Sydney to Calgary |
|  |  |  |  | - |  | - |  |
|  |  |  |  | - |  | - |  |
|  |  |  |  | - |  | - |  |
|  |  |  |  | - |  | - |  |
|  |  |  |  | - |  | - |  |
|  |  |  |  | - |  | - |  |
|  |  | 2,980.90 | - | - | - | 2,980.90 |  |



## Flight Itinerary

| Flight | From | TO | Stops | Duration | Aircraft | Fare туре | Meal |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| AC229 | Calgary (YYC) <br> Sun 06-Oct 2013 <br> 21:15 | Vancouver, Vancouver Int'I (YVR) <br> Sun 06-Oct 2013 <br> 21:49-Terminal M | 0 | $19 \mathrm{hr00}$ | 320 | $\frac{\text { Tango, }}{\mathrm{G}}$ |  |
| AC033 | Vancouver, Vancouver Int'I (YVR) <br> Sun 06-Oct 2013 <br> 23:45-Terminal M | Sydney, Kingsford Smith (SYD) Tue 08-Oct 2013 09:15 - Terminal 1 | 0 |  | 77L | $\frac{\text { Tango, }}{\mathrm{G}}$ | $\boxed{x}, B$ |
| AC034 | Sydney, Kingsford Smith (SYD) Mon 21-Oct 2013 11:25 - Terminal 1 | Vancouver, Vancouver Int'I (YVR) <br> Mon 21-Oct 2013 07:30-Terminal M | 0 | $17 \mathrm{hr00}$ | 77 L | $\frac{\text { Tango, }}{P}$ | 区 |
| AC206 | Vancouver, <br> Vancouver Int'I <br> (YVR) <br> Mon 21-Oct 2013 <br> 09:00 - Termina <br> M | Calgary (YYC) <br> Mon 21-Oct 2013 <br> $11: 25$ | 0 |  | E90 | $\frac{\text { Tango, }}{\mathrm{G}}$ |  |

## Pre-order your onboard duty-free-items

You can pre-order your duty-free items now, and have them delivered directly to your seat on board. Earn up to 2 Aeroplan Miles for every $\$ 1$ spent. Details

- on flight AC033

You can pre-order duty-free items online for the following flight(s):

AC033: Vancouver - (YVR) to Sydney (SYD)

## Passenger Information

1: Mr Harry Chandler : Adult (16+), Ticket Number: 0142124248805

| Air Canada Aeroplan : | 720625581 | Meal Preference: Regular |
| :---: | :---: | :---: |
|  |  | Note: Special meals not served in Economy Class on the domestic flights (within Canada) in your itinerary. |
| Payment Card: | xxxx-xxxx-xxxx-1679 | Special Needs: None |
| Seat Selection: | None |  |

## Purchase Summary

| Fare Summary |  |
| :--- | ---: |
| Passenger Type | Adult |
| Air Transportation Charges |  |
| Base Fare | $\mathbf{1 1 8 1 . 0 0}$ |
| Surcharges | 30.00 |
| Fuel Surcharge | 760.00 |
| Taxes, Fees and Charges |  |
| Canada Airport Improvement Fee | 30.00 |
| Canada Goods and Services Tax (GST/HST \#10009-2287 RT0001) | 1.50 |
| Australia Passenger Move Charge | 52.57 |
| Australia Passenger Service Charge | 50.90 |
| Air Travellers Security Charge (ATSC) | 25.91 |
| Total airfare and taxes before options (per passenger) | $\mathbf{2 1 3 1 . 8 8}$ |
| Number of passengers | 1 |
| Travel Insurance (declined) | 0.00 |
| Grand Total - Canadian dollars | $\mathbf{\$ 2 1 3 1 . 8 8}$ |

## Payment Information

Credit/ Debit Card xxxx-xxxx-xxxx-1679 - Amount paid: $\mathbf{\$ 2 1 3 1 . 8 8}$
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$2131.88 (Airfare - per adult)

## Jetstar

|  |  | BOOKING SUMMARY |  |
| :---: | :---: | :---: | :---: |
|  |  | It DEPARTURE |  |
|  |  | 12 Oct 13 A | Aud $\$ 189$ <br> Per Passenger |
|  |  |  |  |
| Your next flught is to Adelaide and departs in.. . | Change flughts | $\begin{aligned} & \text { SYD - } 1055 \mathrm{AM} \\ & \text { ADL - } 1235 \mathrm{PM} \end{aligned}$ |  |
|  |  |  |  |  |
| 11 Days | Resend itnerary ${ }^{\text {a }}$ |  | \$189.00 |
| 10 Hours | Select a seat ${ }^{\text {a }}$ | Departure Total |  |
|  | Add extra baggage and save a | GST Adult | \$17182 |
|  |  |  | \$17.18 |
| 26 Minutes | Add insurance to your flight | Airfare per paying Adult $1 \times$ Adult Subtotal | \$18900 |
|  |  |  | \$18900 |
|  | Add a hotel, car hire, tours \& transfers \% | ADD-ONS Total | \$0.00 |
| Sydney to Adelaide |  | EXTRAS Total | \$32.00 |
| Passengers $1 \times$ Adult |  | StarKids | \$200 |
| Booking reference BC91NQ |  | Baggage | \$17.00 |
| Payment status Confirmed |  | Standard Seat <br> Booking and Service Fee | $\begin{aligned} & \$ 4.50 \\ & \$ 8.50 \end{aligned}$ |
|  |  |  |  |  |
| Sydney to Adelaide <br> 1055 AM, 12 Oct 2013 |  | Total Price aud \$221.00 |  |
|  |  |  |  |  |  |

$\checkmark$ Passenger details
Harry Chandler Adult 1
Sydney to Adea ade
Fare type: Economy
Checked baggage: 20kgs Edit
Seat: Standard seat 9D Edit
$\checkmark$ Full itinerary
Flight 1 JO 764
Departing: 1055 AM, 12 Oct 2013
Sydney Airport - T2 Domestic
Arrival: $\quad 12: 35$ PM, 12 Oct, 2013
Adelaide
Save time and money - add baggage now!
Make sure you save yourself time and money by purchasing your checked
baggage allowance now, instead of at the airport You can modify your
baggage allowance for each passenger, as well as each journey - which is
great for squeezing in all that holiday shopping!
back to top
Save time and money - add baggage now
Make sure you save yourself time and money by purchasing your checked baggage allowance for each passenger, as well as each journey - which is great for squeezing in all that holiday shopping!

Change baggage options
Flight
Cabin Baggage
Checked Baggage

| Flight | Cabin Baggage | Checked Baggage |
| :---: | :---: | :---: |
| Sydney to Adelaide | 10 kg | 20kg (Current Allowance) - |




## Oaks Plaza Pier <br> Reservation Confirmation

Monday, 12 August, 2013

## Dear Mr Harry Chandler

Thank you for choosing to stay at Oaks Hotels \& Resorts. It is with great pleasure that we wish to confirm your reservation as follows:

| Reservation Name: | Mr Harry Chandler |  |  |
| :---: | :---: | :---: | :---: |
| Confirmation Number: | 26067641 |  |  |
| Arrival Date: | Saturday, 12 October, 2013 |  |  |
| Departure Date: | Thursday, 17 October, 2013 |  |  |
| Number of Nights: | 5 |  |  |
| Room Type: | 1 Bedroom Park View |  |  |
| Number of Guests: | Adults 1 | Children 0 | Infants |
| Total Accommodation: | \$795.00 |  |  |
| Total Special Requests: | \$0.00 |  |  |
| Total Car Parking: |  |  |  |
| Total Package Amount*: | \$795.00 |  |  |

*Please note: All credit card payments incur a service fee of $1.5 \%$.
We ask that you check the above details carefully and contact us immediately should any amendments be required. Please note your confirmed details are valid for the above dates only and may be subject to change if the reservation dates are altered. Any special requests have been noted and we will endeavour to fulfill as many as possible. Please note requests are subject to availability and are not guaranteed.

Car parking must be prebooked prior to your arrival as spaces are limited. Additional charges apply. Please contact our Reservations team for pricing and bookings.

Check-in is after 2 pm on your day of arrival, however should you arrive earlier luggage storage is available and you are welcome to use the hotel facilities. Check-out time is prior to 10am on your day of departure. Should you require a later check-out, please contact Reception on the morning of your departure. Please note late check-outs are subject to availability and additional fees may apply.

Valid Federal or State Government issued photo identification must be presented on arrival with the credit card supplied at the time of reservation. Upon arrival, a credit card authorisation or cash payment for the total amount of your accommodation charges is required. Additionally, a credit card pre-authorisation for $\$ 150$ is required as a security bond to cover any incidental expenses incurred during your stay. We do not accept cash as a payment for the security bond. Please note: Unused funds from credit card pre-authorisations will clear within 10 working days.

Please note, all credit card payments incur a service fee of $1.5 \%$.
Our cancellation policy is 7 days prior to arrival. Should you cancel your reservation within this time frame or fail to arrive as confirmed a cancellation fee equal to one nights accommodation charge will apply.

We look forward to welcoming you to Oaks Hotels \& Resorts. In the meantime, if you require any further information, please do not hesitate to contact us.

Regards,
The Team at Oaks Hotels \& Resorts.


## E-Ticket, Itinerary, Receipts and Tax Invoice

| Guest Information |  |  |  | Reservation Number |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| TICKET NUMBER | 7952107045845 |  |  | VIRGIN AUSTRALIA WSMFZM |  |
| GUEST NAME | CHANDLER/HARRY MR |  |  |  |  |
| ISSUE DATE | 30SEP2013 |  |  |  |  |
| ISSUING AIRLINE | VIRGIN AUSTRALIA INTL |  |  |  |  |
| ISSUING AGENT | VIRGIN AUSTRALIA/SSW |  |  |  |  |
| Itinerary Details |  |  |  |  |  |
| FLIGHT | DEPART | ARRIVE | CLASSISEAT | INCLUDED BAGGAGE | TICKETINFO |
| VA 232 <br> Ok to fly <br> Operated by: VIRGIN AUSTRALIA | ADELAIDE, AUSTRALIA (ADL) MAIN TERMINAL <br> 17/Oct/2013 16:05 | MELBOURNE, AUSTRALIA (MEL) TERMINAL 3 <br> 17/Oct/2013 17:55 | $\begin{aligned} & \text { Economy } \\ & 20 \mathrm{C} \end{aligned}$ (Confirmed) | 1 PC | Fare Basis: <br> TZAS <br> Not Valid <br> Before: 17 Oct <br> Not Valid <br> After: 17 Od |

## Receipt And Tax Invoice Details

| Fare | AUD 74.03 |
| :--- | :--- |
| Taxes/Fees/Carrier- | AUD 8.76 QRA (Head Tax) |
| Imposed Charges | AUD 3.46 QRM (Head Tax) |
|  | AUD 3.75 WG1 (Domestic Safety And Security |
|  | Charge - Departures) |
|  | AUD 9.00 UO2 (Taxes) |
| Fare Calculation Line | ADL VAMEL74.03TZDAS AUD74.03END |
| Endorsement / | RESTRICTIONS |
| Restrictions | APPLY/NONEND/PENALTIES APPLY |
| Form of Payment | Credit Card-Visa: XXXXXXXXXXXX 1679 |
| Total Fare* | AUD 99.00 |

## Other Charges

| BOOKING SERVICE FEE <br> \# 7958205414407 | AUD 7.00 |
| :--- | :--- |
| GST | AUD 0.70 |
| Total | AUD 7.70 |
| Total Fare and Other <br> Charges <br> GST included in this <br> transaction | AUD 106.70 |

## Notice:

*Total Fare al so represents the total fare difference charged on tickets that have been changed.

## Checking In

## Australian Domestic Flights

## Check in at least 60 minutes prior to your flight*

Web Check-in - choose your seat, and print your boarding pass from your home or office
via www.virginaustralia.com.
Mobile Check-in - Use your mobile or tablet device to check in on-the-go via

## ANZ EFTPOS

CUSTOMER COPY
7-ELEVEN 1216
57 FITZROY ST ST KILDA

TERMINAL ID 01423121601 VISA 1679

PUR AUD $\$ 13.00$
Visa Credit
AID A0000000031010
APSN 02 C00001 ATC 0191
APPROVED AUTH: 026968
STAN: 138603
18/10/13 08:24
$\wedge \sim$

## Y urban"


nab EFTPOS
URBAN ST KILDA ST KILDA

CUSTOMER COPY

| Acquirer NAB |  |
| :---: | :---: |
| Merchant ID | 38783924 |
| Terminal ID | F3EW40 |
| Country Code | AU |
| Date/Time 20/10/13 20.57 | /13 20:57 |
| RRN 000531016893 |  |
| Visa Credit |  |
| AID A0000000031010 |  |
| \#\#\#\#\#\#\#\#\#\#\#\#1679 (I) |  |
| Credit A/C |  |

We hope you enjoyed your Urban Experience, see you
APPROVED 00
TC 230CE530989354F6
The trustee for the Fitzroy Street Trust Urban St Kilda
35-37 Fitzroy Street St Kilda VIC 3182 Australia Telephone +61385308888 Fax +61385308800 Reservations 136

Website www.hotelurbanstkilda.com.au ABN 19519702650

AUTH ID 020079

PURCHASE $\$ 33.90$
TOTAL AUD \$............

ST KILDA, VI, AU, 3182
Hotel Details Map
Check-in: 17-Oct, 2013
4 Nights
Check-out: 21-Oct, 2013


1 Rooms): Urban Superior Room
2 Adults

## Room 1:

## Best Available Room

Urban Superior Room
Guests: 2
Check-in for this room must be completed by Harry Chandler

## Billing Summary

| Room (Nights: <br> $\mathbf{1}$ <br> $\mathbf{1}$ <br> Taxes and Fees <br> Grand Total (CAD) | $\mathbf{\$ 5 4 5 . 8 1}$ |
| :--- | ---: |

Actual Nightly Rates per Room:

|  | Thu Fri Sat Sun |  |  |
| :---: | :---: | :---: | :---: |
| Week 1 | $\$ 128.00$ | $\$ 128.00$ | $\$ 160.00$ |

Credit Card:
XXXXXXXXXXXX1679 (VISA)
36103 St SW,
Calgary, AB, CA, T2S 1V5

## Hotel Policies

## Cancellation policy

Cancellations or changes made within 2 days prior to 2:00 PM local hotel time on the day of arrival are subject to a $\$ 142.07$ charge. Cancellations or changes made after 2:00 PM local hotel time on the day of arrival are subject to a $100 \%$ charge. We are sorry but refunds are not available for early check-out.

## Pre-pay policy

Prepayment by credit card required


| From: | Harry Chandler [hsc3@me.com](mailto:hsc3@me.com) |
| :--- | :--- |
| Sent: | Wednesday, October 23, 2013 2:24 PM |
| To: | Harry Chandler |
| Subject: | Fwd: FAPAS Airport Bus Booking 184944 |

Sent from my iPhone
Begin forwarded message:
From: FAPAS Airport Bus [bookings@fapas.com.au](mailto:bookings@fapas.com.au)
Date: October 19, 2013 at 5:55:22 AM MDT
To: hsc3@me.com
Subject: FAPAS Airport Bus Booking 184944
TAX INVOICE NO: 184944
Amount \$20(includes GST)
Dear Mr Harry Chandler,
Your booking with FAPAS Airport Bus has been confirmed with the following details:
Booking ID: 184944
Departing Booking:
Date: Mon 21 Oct 2013
Flight Time: 07:45am (07:45) Domestic
Service No: 800
Direction: To Airport
Pickup Time: 05:25am (05:25) Please arrive at the bus stop at least 10 minutes before departure.
From: Park Street
Address: Bus Stop Outside the Pelican Cafe in Park Street, Near the Corner of Fitzroy Street
Arrive At: 06:00am (06:00)
Passengers:
Mr Harry Chandler
For any questions regarding your booking please contact the office on (03) 97831199.
Thank you for your service,
Frankston and Peninsula Airport Bus


Notice:
'Total Fare also represents the total fare difference charged on tickets that have been changed

## Checking In

Australian Domestic Flights Check in at least 60 minutes prior to your flight*

TEARSFERE S S
IHTEFHATL $\$ 5.00$ 21010T1310391967160315 6ST $\$ 0.45$

