

EMPLOYEE: Derek Olmstead

| PLEASE DO NOT CHANGE THE FORMULAS/TEXT IN THE SHADED AREAS |                       |          |       |          |  |
|--|-----------------------|----------|-------|----------|--|
| Date   | Expense Type          | Amount   | GST   | Total    | Description / Purpose of Trip                  |
| <b>Meetings in Edmonton</b>                                |                       |          |       |          |  |
| 4/13/2025  | Conf/Travel/Accom/Car | 95.03    | 4.75  | 99.78    | Red Arrow to Edmonton(returned with MSA staff) |
| 4/13/2025  | Conf/Travel/Accom/Car | 447.76   | 21.52 | 469.28   | Edmonton Hotel (2 nights)                      |
| 4/13/2025  | Meals                 | 48.90    | 2.45  | 51.35    | Lunch, Dinner, Personal Per Diems              |
| 4/14/2025  | Meals                 | 61.29    | 3.06  | 64.35    | All Day Meal & Personal Per Diems              |
| 4/15/2025  | Meals                 | 38.10    | 1.90  | 40.00    | Breakfast & Dinner Per Diems                   |
| <b>Meetings in Edmonton</b>                                |                       |          |       |          |  |
| 4/27/2025  | Conf/Travel/Accom/Car | 95.03    | 4.75  | 99.78    | Red Arrow to Edmonton                          |
| 4/27/2025  | Conf/Travel/Accom/Car | 251.36   | 12.57 | 263.93   | Hotel in Edmonton (1 night)                    |
| 4/28/2025  | Conf/Travel/Accom/Car | 95.03    | 4.75  | 99.78    | Red Arrow to Calgary                           |
| 4/27/2025  | Meals                 | 48.90    | 2.45  | 51.35    | Lunch, Dinner, Personal Per Diems              |
| 4/28/2025  | Meals                 | 38.10    | 1.90  | 40.00    | Breakfast & Dinner Per Diems                   |
| <b>Other</b>   |                       |          |       |          |  |
| 4/3/2025   | Meals                 | 141.97   | 6.13  | 148.10   | New Senior Staff Welcome Lunch                 |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
|  |                       | 0.00     | 0.00  | -        |  |
| <b>TOTALS</b>  |                       | 1,361.47 | 66.22 | 1,427.69 |  |



Passenger

Derek Olmstead

From

**CALGARY DOWNTOWN TICKET  
OFFICE 606 5 AVE SW**

To

**EDMONTON - 10014 104 ST**

Arrival date/time: : Sun 13 Apr, 2025 13:45

Journey: Calgary Downtown Ticket Office 606 5 Ave SW / Edmonton - 10014 104 St

**ADULT - STANDARD - ONE WAY**

Ages 18

|               |            |              |            |
|---------------|------------|--------------|------------|
| Fare:         | \$         | 79.50        | CAD        |
| Fees:         | \$         | 15.53        | CAD        |
| Other fees:   | \$         | 0.00         | CAD        |
| Taxes:        | \$         | 4.75         | CAD        |
| <b>Total:</b> | <b>\$</b>  | <b>99.78</b> | <b>CAD</b> |
| Payments:     | creditCard |              |            |
| SSR Codes:    | BAGS-1     |              |            |

Travel Date / Time

Sun 13 Apr, 2025 10:00

RED ARROW AB

Issued: Sat 12 Apr, 2025 20:11

We reserve the right to cancel or postpone scheduled travel based on weather conditions, road conditions or for any other safety-related reason. In such event any and all liability of Red Arrow/Ebus or their affiliated entities shall be expressly limited to a refund of the purchase price paid for this ticket. For trips that commenced and had to be turned around or could not be completed due to road closures that are out of our control, a voucher or penalty-free rebooking will be offered.

IDENTIFICATION: We require all passengers 16 and over to travel with government-issued photo I.D. or two (2) pieces of valid government-issued non-photo identification with matching names. Passengers without the correct forms of I.D. will be refused travel.

CHECK-IN: Please note that a paper ticket is not required for check-in. Please check in 15 minutes prior to departure.

PAYMENT TERMS: DUE UPON RECEIPT. Corporate Billing Accounts: Payment due 30 days after completion of the trip. GST# BN139981476

LUGGAGE ALLOWANCE: Please note that the Red Arrow luggage allowance per person included in your fare is 3 pieces including one carry-on bag and luggage stowed underneath the coach. Carry-on items include purses, backpacks, and laptop bags. Additional luggage is \$19.99 per piece up to a maximum of 6 pieces total. We will not be responsible for the loss of or damage to checked or carry-on luggage in excess of stated maximum liability. We reserve the right to perform carry-on baggage checks at any time. For the full policy, please contact your carrier for details: Red Arrow [www.redarrow.ca](http://www.redarrow.ca) || Ebus [www.myebus.ca](http://www.myebus.ca) || Thompson Valley Charters <https://tvcbus.ca/>

Luggage Allowance for Ebus and BC Bus North is 2 pieces, including one carry-on bag and luggage stowed underneath the coach. Additional Luggage is \$19.99 incl. GST per piece up to a maximum of 6 pieces total. Other changes can be found on our website.

CHANGE AND CANCELLATION POLICY: If you wish to change time, change the date, or cancel for a full refund – you must provide us with the 24 hr notice prior to departure. Failure to provide proper notice makes the trip non-refundable & will result in an additional change fee. Red Arrow changes within the 24-hour period are permitted for a fee. || Please note that Ebus Alberta tickets are non-refundable and cannot be canceled. Changes are permitted for a fee. || If you would like to request a change for a lower-priced ticket, we will not reimburse the price difference. || Tickets are non-transferable. || If you wish to change or cancel your booking, please contact a Customer Service Representative by phone: Red Arrow: 1-800-232-1958 || Ebus and Partners: 1-877-769-3287

NO SHOWS: Not showing up for your departure or failure to arrive on time will result in the forfeit of full fare.

ZERO TOLERANCE DRUG AND ALCOHOL POLICY: For the comfort, safety, and positive experience for all passengers, we're pleased to have a Zero Tolerance policy when it comes to intoxication, so rest assured that any signs of intoxicated passengers will be handled appropriately and refused service.

UNACCOMPANIED MINORS: Please note that passengers MUST be 16 years of age or older to travel on their own. They must be accompanied by a passenger 16 years of age or above.

For security purposes, please be aware that cameras are in use on all our vehicles, and recordings are being made.

Thank you for traveling with us. We appreciate your business!

Standard

Red Arrow/Ebus/Northern Health  
Connections/BC Bus North



Courtyard by Marriott® Edmonton Downtown  
1 Thornton Court Nw, Edmonton, Ab, T5j-2e7 P 780.423.9999  
Marriott.com/ [REDACTED]

D. Olmstead

Room: [REDACTED]

Room Type: GENR

Number of Guests: 1

Rate: \$209.00

Clerk:

Arrive: 13Apr25

Time: 02:05PM

Depart: 15Apr25

Time: 11:00AM

Folio Number: [REDACTED]

| DATE    | DESCRIPTION   | CHARGES | CREDITS |
|---------|---------------|---------|---------|
| 13Apr25 | Room          | 209.00  |         |
| 13Apr25 | Marketing Fee | 6.27    |         |
| 13Apr25 | Gst 831018205 | 10.76   |         |
| 13Apr25 | Tourism Levy  | 8.61    |         |
| 14Apr25 | Room          | 209.00  |         |
| 14Apr25 | Marketing Fee | 6.27    |         |
| 14Apr25 | Gst 831018205 | 10.76   |         |
| 15Apr25 | Tourism Levy  | 8.61    |         |
|         |               |         | 469.28  |

Card #: MC [REDACTED]

Amount: 469.28 Auth: 06553Z

This card was electronically swiped on 13Apr25

**BALANCE: 0.00**

**Marriott Bonvoy Account # [REDACTED]** Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

See our "Privacy & Cookie Statement" on Marriott.com.

Operated under license from Marriott International, Inc. or one of its affiliates.

Bring the Courtyard sleep experience home with you. Visit ShopCourtyard.com.



Passenger  
Derek Olmstead

Travel Date / Time  
Sun 27 Apr, 2025 10:00

From

**CALGARY DOWNTOWN TICKET  
OFFICE 606 5 AVE SW**

RED ARROW AB

To

**EDMONTON - 10014 104 ST**

Arrival date/time: : Sun 27 Apr, 2025 13:45

Journey: Calgary Downtown Ticket Office 606 5 Ave SW / Edmonton - 10014 104 St

**ADULT - STANDARD - ONE WAY**

Ages 18

|               |            |              |            |
|---------------|------------|--------------|------------|
| Fare:         | \$         | 79.50        | CAD        |
| Fees:         | \$         | 15.53        | CAD        |
| Other fees:   | \$         | 0.00         | CAD        |
| Taxes:        | \$         | 4.75         | CAD        |
| <b>Total:</b> | <b>\$</b>  | <b>99.78</b> | <b>CAD</b> |
| Payments:     | creditCard |              |            |
| SSR Codes:    | BAGS-1     |              |            |

Issued: Tue 22 Apr, 2025 15:37

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We reserve the right to perform carry-on baggage checks at any time. For the full policy, please contact your carrier for details: Red Arrow [www.redarrow.ca](http://www.redarrow.ca) || Ebus [www.myebus.ca](http://www.myebus.ca) || Thompson Valley Charters <https://tvcbus.ca/>

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Standard

Red Arrow/Ebus/Northern Health  
Connections/BC Bus North

## Receipt

Hotels.com itinerary: [REDACTED]

Purchase date: Apr 22, 2025

### Booking details

#### Matrix Hotel

10640 100 Avenue NW, Edmonton, AB, T5J 3N8 Canada

Check-in: Apr 27, 2025

Check-out: Apr 28, 2025

1 room x 1 night

#### 1 King Bed

Booked for: Derek Olmstead

### Payment details

#### Room price

|             |             |
|-------------|-------------|
| Sun, Apr 27 | CA \$235.20 |
|-------------|-------------|

|              |            |
|--------------|------------|
| Taxes & Fees | CA \$21.67 |
|--------------|------------|

|              |           |
|--------------|-----------|
| Property fee | CA \$7.06 |
|--------------|-----------|

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|              |                     |
|--------------|---------------------|
| <b>Total</b> | <b>CA \$263.93</b>  |
|              | <small>Paid</small> |

[REDACTED]

Member's price: 20%

Prices shown after CA \$58.80 savings



Passenger  
Derek Olmstead

Travel Date / Time

Mon 28 Apr, 2025 14:15

From

**EDMONTON - 10014 104 ST**

To

**CALGARY DOWNTOWN TICKET  
OFFICE 606 5 AVE SW**

RED ARROW AB

Arrival date/time : Mon 28 Apr, 2025 18:35

Journey: Edmonton - 10014 104 St / Calgary Downtown Ticket Office 606 5 Ave SW

**ADULT - STANDARD - ONE WAY**

Ages 18

|               |            |              |            |
|---------------|------------|--------------|------------|
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| Other fees:   | \$         | 0.00         | CAD        |
| Taxes:        | \$         | 4.75         | CAD        |
| <b>Total:</b> | <b>\$</b>  | <b>99.78</b> | <b>CAD</b> |
| Payments:     | creditCard |              |            |
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Issued: Tue 22 Apr, 2025 15:41

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Thank you for traveling with us. We appreciate your business!

Standard

Red Arrow/Ebus/Northern Health  
Connections/BC Bus North

#C4

Silver Dragon Restaurant  
106 - 3rd Avenue SE  
Calgary, AB T2G 0B6  
Phone (403)264-5326  
Business # GST #R-104359150

Date: Apr 03, 2025 Time: 01:01PM  
Server: WILSON # Guest: 4  
Bill: 0015 Table: 2

|   |                           |       |
|---|---------------------------|-------|
| 1 | GINGER FROED BEEF         | 23.95 |
|   | 干牛絲                       |       |
| 1 | CHINESE BROCCOLI W OYSTER | 19.95 |
|   | SAUC                      |       |
|   | 蠔油芥蘭                      |       |
| 1 | M                         | 7.75  |
| 2 | L                         | 16.50 |
| 4 | XL                        | 35.00 |
| 2 | SLL                       | 19.50 |

Subtotal 122.65  
GST 6.13

Total 128.78

Open Time : Apr 03, 2025 12:21PM

THANK YOU!!

GRATUITY/TIP NOT INCLUDED  
YOUR COMMENTS APPRECIATED.

TRANSACTION RECORD  
SILVER DRAGON RESTAURANT

106 3 AVE S.E.  
CALGARY AB

Purchase

Apr 03, 2025 13:03:37  
MASTERCARD  
TID: \*\*\*\*\*289 Entry: Tap EMV (H)  
Sequence: 138 013  
Auth#: 00117Z Response: 01-027  
Batch: 138 Server: 467  
Table: 1111904 [C4]  
Check: 1111904 [C4]

Amount \$ 128.78  
Tip \$ 19.32

Total \$ 148.10

A0000000041010 MASTERCARD  
TVR 0000008001

Approved

Signature Not Required

MSA new staff lunch

Nancy, Richard,

~~Andrew~~, Derek.  
Rich.