



EXPENSE REPORT

EMPLOYEE: Matt Ayres

Date	Expense Type	Amount			GST	Total	Description / Purpose of Trip
			KM	Amount			
2016-02-01	Conf/Travel/Accom/Car	140.96		-	7.04	148.00	Round trip- Red Arrow. Edm/ Wind Energy Workshop
2016-02-01	Conf/Travel/Accom/Car	26.00		-		26.00	Taxi- Home from Red Arrow
2016-02-01	Telephone	65.44		-	3.27	68.71	February Cell Phone
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
				-		-	
TOTALS	-	232.40	-	-	10.31	242.71	

ASSOCIATED CAB ALTA LTD
387 - 41 AVE NE (153) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2016/02/01
PICK-UP TIME: 21:35
DROP-OFF TIME: 21:58
TRIP ID: 911186
LOCATION: 073000-45024103707
CAB NUMBER: 1519
DRIVER: 593671
AUTH: PAY CR

FARE (\$) : 26.00
EXTRA (\$) : 0.00
SUBTIL (\$) : 26.00

TIP (\$) : _____

TOTAL (\$) : _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE @ WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

Matt Ayres

From: Red Arrow Reservations <itinerary@redarrow.ca>
Sent: Saturday, January 30, 2016 12:09 PM
To: Matt Ayres
Subject: Invoice

Invoice

Date: 2016-01-30

Bill To

You can reach us at

Website User

Order#	Ordered	Customer#	P.O.	Group Name	Departing	Returning	Sales Rep	Sales Agent
1497899	2016-01-28	139230	-	-	2016-02-01	2016-02-01	-	Website User

Travellers:

Ayres/Matt

Product	Details	Duration	Price Basis	Qty	Each	Billed
CALEDM 08:00 Assigned to: 07A	Departs Calgary (CALTO / Calgary Ticket Office) 2016-02-01 at 08:00 Arrives Edmonton (EDMTO / Edmonton Ticket Office) 2016-02-01 at 11:50	3 hrs 50 mins	Adult	1	70.48	74.00
ECEXP 18:30 Assigned to: 05A	Departs Edmonton (EDMTO / Edmonton Ticket Office) 2016-02-01 at 18:30 Arrives Calgary (CALTO / Calgary Ticket Office) 2016-02-01 at 21:50	3 hrs 20 mins	Adult	1	70.48	74.00

Payments Received

Date	From	Reference	Amount
2016-01-28	Website User	Visa *****0123	148.00 CAD

Base Price: 140.96 CAD
Discounts: 0.00 CAD
Service Charges: 0.00 CAD
GST: 7.04 CAD
Invoice Total: 148.00 CAD
Commission: 0.00 CAD
Received: 148.00 CAD
Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT

GST# BN139981476

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change.

Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958.

**Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please

visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices**

Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time

CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES.

Thank you for choosing Red Arrow.

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication



January 31, 2016

Account number: [REDACTED]



Mobile services (continued)

MATTHEW AYRES

Charges for [REDACTED]

Monthly and other charges (Feb 01 to Feb 29)

YourChoice UL NW-BYOD 40	\$40.00	
Family Calling LD		
No charge LD: CAN to CAN		
SMS Unlimited		
AB 911 Government Fee	\$0.44	
Total monthly and other charges		\$40.44

Add-ons (Feb 01 to Feb 29)

L&R - 2GB Shareable Data	\$25.00	
Total add-ons		\$25.00

Usage charges

Free airtime refers to non-chargeable minutes that are not part of your included minutes, and may include bonus minutes, evening and weekend calling, *611 calls. etc.

Long Distance - Domestic Phone	\$0.00	
Free 23:00 (MIN)		
Total used 23:00 (MIN)		
Data Usage	\$0.00	
Total used 303.752 (MB)		
Text Msg - Received	\$0.00	
Total used 5 (Msg)		
Text Msg - Sent	\$0.00	
Total used 3 (Msg)		
Local Airtime - Phone (minutes)	\$0.00	
Included 102:00 (MIN)		
Free 19:00 (MIN)		
Total used 121:00 (MIN)		
Total usage charges		\$0.00

Total before taxes \$65.44

GST [REDACTED] \$3.27
Total for [REDACTED] with taxes \$68.71

Airtime Details for [REDACTED]

DATE	NUMBER AND PLACE YOU CALLED	WHERE YOU CALLED FROM	MINS: SECS	LOCAL AIRTIME RATE (\$/MIN)	LOCAL AIRTIME CHARGE (\$)	LONG DISTANCE CHARGE (\$)	OTHER CHARGE (\$)	TOTAL (\$)
Call charges								
1 Sat Jan 2 04:48 pm	[REDACTED]	CALGARY AB	INCOMING	2:00	-	-	-	0.00
2 Mon Jan 4 06:52 pm	[REDACTED]	CALGARY AB	CALGARY AB	1:00	-	-	-	0.00
3 Fri Jan 8 12:59 pm	[REDACTED]	CALGARY AB	INCOMING	1:00	-	-	-	0.00
4 Fri Jan 8 06:35 pm	[REDACTED]	CALGARY AB	CALGARY AB	2:00	-	-	-	0.00
5 Mon Jan 11 11:26 am	[REDACTED]	CALGARY AB	INCOMING	2:00	-	-	-	0.00
6 Wed Jan 13 04:44 pm	[REDACTED]	CALGARY AB	INCOMING	16:00	-	-	-	0.00

continued on page 8